



Driver app

User guide

Check the details of a single booking or view the full list of bookings of your transport company.

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Welcome

The SlotsEyes **driver app** is the screen you reach when you tap the *"Open driver app"* button on the confirmation email or SMS of a booking.

It is useful for two things:

- Viewing the details of **a specific booking**, and requesting a change or cancelling it if you need to.
- Viewing the **list of all your bookings** with your carrier (past, current and future) and opening any of them.

You do not need to install anything. It runs in the browser of your phone, tablet or computer, and you only need an email address you can access.

How to log in

1. From the booking confirmation email or SMS, tap *"Open driver app"*. You will go straight to the detail of that booking.
2. From that same screen, or by going to the app manually, you can see the full list of your bookings by tapping the list icon.
3. The first time we ask for your email and a security code to verify that it is really you. After that you can move freely between bookings.

Conventions used in this manual

- The **blue** button moves on to the next step.
- The **orange** button opens an action (such as "request change").
- The **red** button cancels or goes back.
- To the right of each step you will find the actual screenshot of the screen.

1. Identify yourself with your email

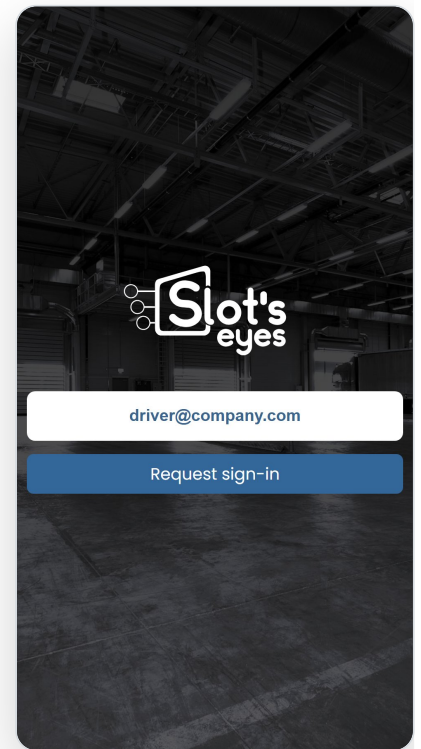
What is this screen?

It is the first screen when you enter the app. We ask for the email address where we will send a security code.

How to use it

1. Type the email address you can access right now (usually the same one you used to make the booking).
2. Tap **"Request access"** (blue button).
3. Within a few seconds you will receive an email with a numeric code.

Good to know: If you do not receive the email, wait a couple of minutes and check the spam or junk folder.



Actual view of the screen

2. Enter the code

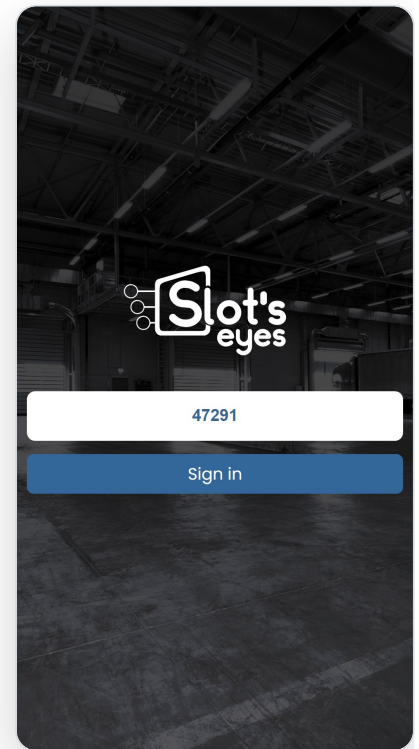
What is this screen?

Once the email arrives, enter the 5-digit code to log in.

How to use it

1. Open the email and copy the 5-digit code.
2. Type it in the central box.
3. Tap **"Sign in"**.
4. If everything is correct, you will go straight into the list of your bookings.

Good to know: The code expires after a few minutes. If it takes too long, go back to the previous screen and request a new one.



Actual view of the screen

3. List of your bookings

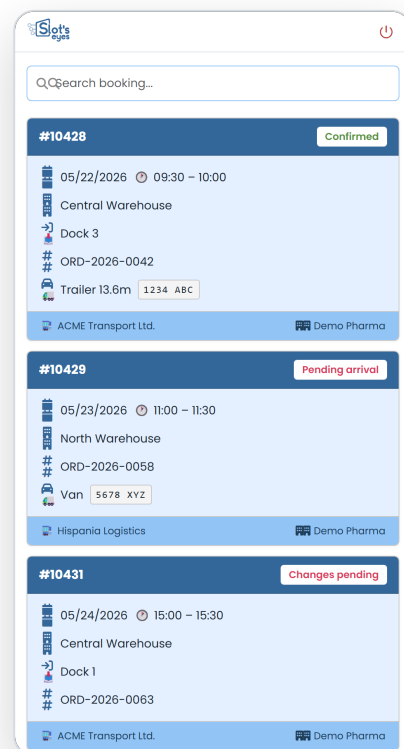
What is this screen?

Here you see every booking associated with your email: the ones you made yourself, the ones your transport company made and the ones assigned to you.

How to use it

1. Each card shows the key data of a booking: number, status, date and time, warehouse, dock, reference and vehicle.
2. The colour and text of the top label tell you the status at a glance: **green** for confirmed, **red** for pending or with changes.
3. Use the search box to filter by number, reference, licence plate, warehouse or company: start typing and only matches will appear.
4. Tap any card to open the detail of that booking.
5. The red icon on the top right corner closes your session.

Good to know: If no booking appears, make sure you have identified yourself with the same email used to make the booking.



Actual view of the screen

4. Detail of a booking

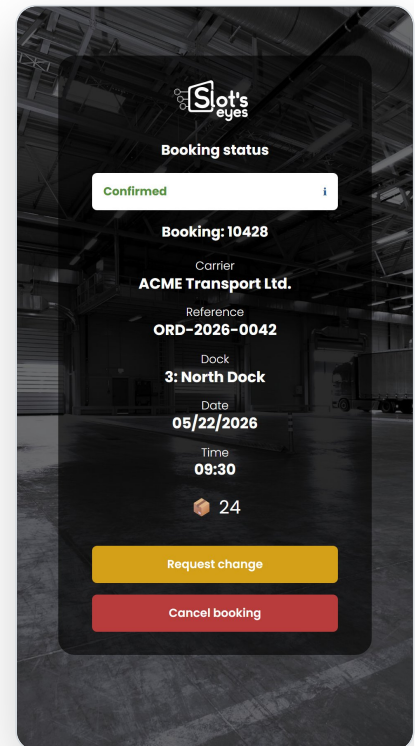
What is this screen?

You reach this screen from the list, or directly from the “Open driver app” button on the confirmation email. It contains all the information of the booking and the actions you can take on it.

How to use it

1. At the top you see the **status** of the booking (confirmed, pending, modified...). Tap the info icon to understand what it means.
2. Below are the details: number, carrier, reference, dock, date, time and quantities.
3. If the warehouse has changed something, you will see the “**Approve change**” button: tap it to accept the new date/time.
4. Tap “**Request change**” (orange) if you need to move the booking: this opens the change screen.
5. Tap “**Cancel booking**” (red) if you are no longer coming.

Good to know: You can only request changes or cancel while the booking is not in “In progress”, “Finished” or “Cancelled” status.



Actual view of the screen

5. Information about the status

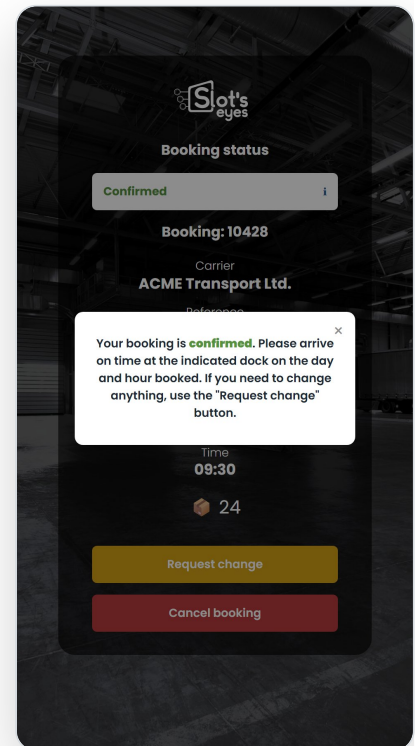
What is this screen?

If you have doubts about what each booking status means, tap the info icon (i) next to the status.

How to use it

1. Tap the **i** icon to the right of the status.
2. A window opens with a clear explanation of what that status means and what is expected of you.
3. Tap outside the window or on the **x** to close it.

Good to know: Each status has its own help text. For example, "Confirmed" reminds you to show up on time, while "Pending changes" explains that the warehouse has moved your time and needs your approval.



Actual view of the screen

Frequently asked questions

I did not receive the email with the code

Wait a couple of minutes and check the spam folder. If it does not show up, go back and double-check your email address.

I entered the wrong email, how do I change it?

Tap the ☰ (power) button on the top right to log out and start over.

I do not see any bookings in the list

You may have identified yourself with a different email from the one used to make the booking. Log out and sign in with the right one.

The status says “Pending changes”, what do I do?

The warehouse has changed something (usually the date or the time) and needs your approval. Open the booking and tap “*Approve change*”. If you do not agree, contact the warehouse directly.

Can I cancel a booking that is already confirmed?

Yes, as long as the reserved slot has not passed. Open the booking and tap the red “*Cancel booking*” button.

How do I request to change the date or the time?

Open the booking and tap the orange “*Request change*” button. It will take you to the booking app to pick a new free slot.

Does the session expire?

Yes. After a while of inactivity we will ask for a new code. You do not need to remember any password.